

VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
APPLICATION FOR REGISTRATION
Companion Animal Rescue Agencies (CARA)
And Foster Homes

- 1. Complete and sign CARA Registration Form,**
- 2. Complete and sign CARA Self Assessment Form,**
- 3. Complete and sign Foster Home Initial Inspection Form for each Foster Home, and**
- 4. Include check for registration fee (Made out to the TREASURER OF VIRGINIA).**

Return all of the above to the:

VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
FINANCE OFFICE
P. O. BOX 526
RICHMOND, VIRGINIA 23218-0526

REGISTRATION FEE \$50 July 1, 2002-December 31, 2002
REGISTRATION FEE \$100 January 1 – December 31 each year thereafter

If your organization solicits contributions, please contact the Division of Consumer Services 804-786-1343, 800-552-9963 to register your organization under the Virginia Solicitation of Contributions Law §§ 57-48 through 47-69 of the Code of Virginia (1950), as amended.

VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES

APPLICATION FOR REGISTRATION

COMPANION ANIMAL RESCUE AGENCY (CARA)

REGISTRATION AND FEE (\$50) DUE JULY 1, 2002

REGISTRATION AND FEE (\$100) DUE JANUARY 1 FOR EACH YEAR THEREAFTER

(Check One) Companion Animal Rescue Agency Animal Pound (Government Entity) Animal Shelter		Type and Breed of Animals Rescued (Print clearly):	
(Check One of the Four Options Indicated) Corporation Corporation (Not for Profit)		Partnership Individual	
Complete Name of the Organization: (If applicable: Use same name as registered in the Office of Consumer Services and/or with the Virginia State Corporation Commission)			
Full Name of Person designated as responsible for the Organization (Last, Middle, First):			
Physical Address (include county or independent city)			
Mailing Address (If different from physical address)			
Phone Number:		Fax Number:	
Email Address:		Web Site: http://	
Hours of Operation:		No. of Foster Homes: (Check One) 0 25-50 1-10 50-100 11-25 Over 100	
Yes No N/A Pending		Certification that the organization has registered or obtained an exemption under the Consumer Protection Act if they accept donations (Check One).	
I certify that all the information is true and correct. I further certify that the no one working for, adopting from or operating the organization has ever been convicted of animal cruelty, neglect, or abandonment.			
Date: _____			
Signature _____		Print Name: _____	
Office Use Only			
VDACS-03132 6/02(OVS)		Date Received:	
		Cost Code: 305 Revenue Code: 02199	

COMPANION ANIMAL RESCUE AGENCY (CARA) SELF ASSESSMENT FORM
(INCLUDE WITH REGISTRATION)
(COMPLETED BY JULY 1, 2002 AND JANUARY 1 FOR EACH YEAR THEREAFTER)

Complete Name of CARA:					
Physical Address (include county or independent city)					
Mailing Address (If different from physical address)					
Phone Number:	Fax Number:				
Email Address:	Web Site: http://				
Name of all other CARA's, animal shelter or animal pound using this Foster Site:	2.				
1.	3.				
Animal Care			Y	N	N/A
Operator has sufficient resources to provide, and does provide, adequate food. 3.1-796.96:3, 3.1-796.68 and 3.1-796.66					
Operator has sufficient resources to provide, and does provide, adequate water. 3.1-796.96:3, 3.1-796.68 and 3.1-796.66					
Operator has sufficient resources to provide, and does provide, properly cleaned shelter for each animal. 3.1-796.96:3, 3.1-796.68 and 3.1-796.66					
Operator has sufficient resources to provide, and does provide, adequate space in the primary enclosure. 3.1-796.96:3, 3.1-796.68 and 3.1-796.66					
Operator has sufficient resources to provide, and does provide, each animal with adequate exercise. 3.1-796.96:3 3.1-796.68 and 3.1-796.66					
Operator has sufficient resources to provide, and does provide, with adequate care, veterinary treatment and safe, clean, transportation 3.1-796.96:3, 3.1-796.68 and 3.1-796.66					
Operator does not use tethering as a 'primary enclosure'. 3.1-796.96:3					
Operator provides a reasonable and comfortable housing climate appropriate for the age, species, condition, size, and type of animal. 3.1-796.96:3					
Disposition/Record Keeping					
Each stray animal received is checked for collar, tag, license, tattoo, or other form of identification. 3.1-796.96:3 and 3.1-796.96					
CARA notify's animal owner if possible (reasonable effort) within forty-eight hours of confinement. 3.1-796.96:3 and 3.1-796.96.					
Each animal recorded upon receipt 3.1-796.96:3 and 3.1-796.120.					
Information on stray animals transferred to pound where animal found and in jurisdiction of CARA location 3.1-796.96:3.					
Stray animals are held for the required holding periods as specified in 3.1-796.96 of the Code of Virginia.					
Animals disposed of in accordance with 3.1-796.96.					
Applicable adopters sign sterilization agreement, including required information, before animal released. 3.1-796.126:, 3.1-796.126:2, 1 – 3.1-796.126:7.					
Adoptions to persons outside of the companion animal rescue agency's adjacent political subdivision are first sterilized. 3.1-796.96:3 and 3.1-796.96.					

Y = In Compliance; N = Not in Compliance – is not approved as a CARA, N/A = Not Applicable

Certification Statement

I certify that all the information is true and correct. I further certify that the no one working for, adopting from or operating the organization has ever been convicted of animal cruelty, neglect, or abandonment.

Signature _____ Date _____

Print Name _____

Foster Home Registration Initial Inspection and Self Assessment Form

- Form is to be completed during Initial Inspection and prior to approval by the sponsoring organization. **(Document maintained by sponsoring organization and filed with the State Veterinarian.)**
- Form is to be completed twice a year as a self-assessment, by the foster home operator. **(Document be maintained at the foster home location.)**

Name of Foster Home Owner:			
Address of Foster Home:			
Names all of Sponsoring Organizations:			
1.	4.		
2.	5.		
3.	6.		
Animal Care		Y	N
Operator has sufficient resources to provide, and does provide, adequate food. 3.1-796.96:3, 3.1-796.68 and 3.1-796.66			
Operator has sufficient resources to provide, and does provide, adequate water 3.1-796.96:3, 3.1-796.68 and 3.1-796.66			
Operator has sufficient resources to provide, and does provide, properly cleaned shelter for each animal. 3.1-796.96:3, 3.1-796.68 and 3.1-796.66			
Operator has sufficient resources to provide, and does provide, adequate space in the primary enclosure. 3.1-796.96:3, 3.1-796.68 and 3.1-796.66			
Each animal is provided with adequate exercise, or the operator is capable of providing each animal with adequate exercise. 3.1-796.96:3, 3.1-796.68 and 3.1-796.66			
Each animal is provided with adequate care, treatment and transportation, or each operator is capable of providing each animal with adequate care, treatment and transportation. 3.1-796.96:3, 3.1-796.68 and 3.1-796.66			
Each animal is provided with veterinary care when needed, or to prevent suffering or disease transmission; or the operator is capable of providing each animal with veterinary care when needed, or to prevent suffering or disease transmission. 3.1-796.96:3, 3.1-796.68 and 3.1-796.66			
Tethering is not utilized as a 'primary enclosure', or the operator will not use tethering as a 'primary enclosure'. 3.1-796.96:3			
The premise where animals are, or will be, housed provides a reasonable and comfortable climate appropriate for the age, species, condition, size, and type of animal. 3.1-796.96:3			

Y= In Compliance; N = Not in Compliance – is not approved as a foster home.

Certification Statement

I certify that all the information is true and correct. I further certify that the no one working for, adopting from or operating the organization has ever been convicted of animal cruelty, neglect, or abandonment.

Signature _____

Date _____

Print Name _____

VDACS-03133
6/02(OVS)